

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LINCOLN PARK METROPOLITAN DISTRICT
HELD
AUGUST 27, 2019

A special meeting of the Board of Directors of the Lincoln Park Metropolitan District was held Tuesday, August 27, 2019 at 4:30 p.m., at Stonegate Village Community Room, 10326 Stonegate Pkwy., Parker, CO 80134.

Attendance In attendance were Directors:

Jeni Reilly
Kevin Reilly
Warren Robinson

Also in attendance were:

Matt Urkoski & Paul Wilson; CliftonLarsonAllen LLP
Eric Keesen & Jessica Morrissey; BrightView
Danny Burleigh; Front Range Recreation
Sandy Sowa; 9694 Crowsley Ct.

Call to Order
& Approval
Of Agenda

Director J. Reilly called the meeting to order at 4:36 p.m. and confirmed a quorum. Upon a motion duly made by Director J. Reilly, seconded by Director Robinson, and upon a vote, unanimously carried, the Board approved the Agenda as submitted.

Disclosure
of Potential
Conflicts
of Interest

None.

Public
Comment

Mr. Sowa noted that trees near his home in the Keystone streetscape have been deficient for several years. He requested prioritization of replacements in this area.

Board
Vacancy

The Board discussed the current vacancy. No action was taken.

DISCUSSION AGENDA

V. Financial Items

- A. Review and Accept the August 2019 Operating Statement and Cash Position Report

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Mr. Wilson reviewed the Operating Statement and Cash Position Report with the Board. The Board accepted the Operating Statement and Cash Position Report.

B. Approve 2018 Draft Audit– Paul Wilson

Mr. Wilson reviewed with the Board, and discussion ensued. Upon a motion duly made by Director J. Reilly, seconded by Director Yoffe, and upon a vote, unanimously carried, the Board approved the 2018 Audit Extension.

VI. Maintenance Items

A. Front Range Recreation Pool Update

Mr. Burleigh provided an update to the Board.

B. BrightView Landscaping Update

1. Monthly Maintenance Site Report from BrightView

Ms. Morrissey reviewed with the Board, and additionally reviewed the latest on irrigation timing.

2. Review and Consider Approval of Work Order (s)

a. Triangle Bed Area Renovation \$ 6,885

This item tabled.

b. Finishing of West & East Bridge Bed Areas – Cobble & Native Seeding - \$16,478

The Board discussed, noting the long term cost saving measures presented by an increase of rock mulch. Upon a motion duly made by Director K. Reilly, seconded by Director J. Reilly, and upon a vote, unanimously carried, the Board approved the bridge beds subject to removal of irrigation line item in favor of a T&M amount NTE the same amount.

c. Rock Topdress of Beds at Tennis Courts, Main Park - \$2,300
After discussion, upon a motion duly made by Director J. Reilly, seconded by K. Reilly, and upon a vote, unanimously carried, the Board did not approve the work order as presented, but instead, approved a NTE \$1,000.

d. Playground Mulch Refresh - \$11,300

Upon a motion duly made by Director Robinson, seconded by Director J. Reilly, and upon a vote, unanimously carried, the Board approved the playground mulch.

e. Tree Removal & Stump Grinding - \$5,185

The Board discussed this year's tree removals, noting the importance of mapping the locations on GEOLens. Upon a motion duly made by Director J. Reilly, seconded by Director Robinson, and upon a vote, unanimously carried, the Board approved the tree removal.

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f. Other:

Upon a motion duly made by Director K. Reilly, seconded by Director J. Reilly, and upon a vote, unanimously carried, the Board directed BrightView to place one of this year's tree replacements in the Keystone streetscape. Upon a motion duly made by Director J. Reilly, seconded by Director Robinson, and upon a vote, unanimously carried, the Board approved a NTE amount of \$1,500 for the tree.

g. Other:

Upon a motion duly made by Director K. Reilly, seconded by Director Robinson, and upon a vote, unanimously carried, the Board authorized a not to exceed amount of \$2,000 for sidewalk sod enhancement and repairs in the main park.

h. Other:

The breeze path repair work order: Discussion ensued regarding options for the breeze path repairs near the west bridge. BrightView will provide a revised proposal for the next Board meeting.

3. Maps from Irrigation Tech of Potable and Non-Potable Sections Throughout Main Park Running on the 10 p.m. – 5 a.m. Time Window

- a. East Bridge: No discussion.
- b. West Bridge: No discussion.
- c. Main Park Map: No discussion.

No action taken.

VII. Engineering Items

A. Road's Project Update

1. Authorize Revised NTE Amount for District Manager Work Order Authorizations

Mr. Urkoski reviewed with the Board. Discussion ensued. Upon a motion duly made by Director J. Reilly, seconded by Director Warren, and upon a vote, unanimously carried, the Board authorized revised NTE \$400,000.

VIII. Manager Items

A. Update on Tunnel Lights

Mr. Urkoski reported that solar lights were not an option for a tunnel lighting solution.

IX. Legal Items

A. Approve Resolution Amending 2019 Annual Resolution

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Upon a motion duly made by Director Robinson, seconded by Director J. Reilly, and upon a vote, unanimously carried, the Board approved the Amended Resolution Amending 2019 Annual Resolution.

- B. Executive Session, Pursuant to C.R.S., Section 24-6-402(4)(e) for the purposes of determining positions relative to matters that may be subject to negotiations regarding potential inclusion or consolidation efforts with SVMD, if necessary.

Tabled.

X. Director's Items

- A. Discuss Start Time of Board Meetings Moving Forward

The meetings will remain at 5:30 p.m. moving forward.

- B. Confirm Next Regular Meeting Date – September 24, 2019 at 5:30 p.m. at Stonegate Village Community Room, 10326 Stonegate Pkwy., Parker, CO

A quorum was confirmed.

XI. Other Items

None.

CONSENT AGENDA

XII. Financial Items and Minutes

- A. Review and Approve Current Claims Totaling \$87,841.40 including EFT Claims and Directors' Fees
- B. Review and Approve Current Stonegate Claims Totaling \$11,474.41 including EFT Claims
- C. Review and Approve July 23, 2019 Special Meeting Minutes

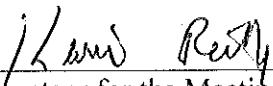
Upon a motion duly made by Director J. Reilly, seconded by Director K. Reilly, and upon a vote, unanimously carried, the Board approved the Consent Agenda as submitted.

XIII. Adjournment

There being no other business to come before the Board, Director J. Reilly adjourned the meeting at 7:29 p.m.

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Respectfully submitted,


Secretary for the Meeting