

RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
LINCOLN PARK METROPOLITAN DISTRICT  
HELD  
SEPTEMBER 25, 2018

A regular meeting of the Board of Directors of the Lincoln Park Metropolitan District was held on Tuesday, September 25, 2018 at 5:30 p.m., at Stonegate Community Room, 10326 Stonegate Parkway, Parker, CO.

Attendance In attendance were Directors:

Arik Yoffe  
Patrick Curnalia  
Jeni Reilly  
Kevin Reilly

Also in attendance were:

Matt Urkoski & Paul Wilson; CliftonLarsonAllen LLP  
Brittany Nelson; BrightView  
Eli Schlagel; Front Range Recreation  
Gary Dickinson; RG Engineering  
Ben Coffey; Hydropoint

Call to Order  
& Approval  
Of Agenda

Director J. Reilly called the meeting to order at 5:32 p.m. and confirmed a quorum. Upon a motion duly made by Director J. Reilly seconded by Director Curnalia and upon a vote, unanimously carried, the Board approved the Agenda as submitted and excused the absence of Director Robinson.

Disclosure  
of Potential  
Conflicts  
of Interest

None.

Public  
Comment

None.

CONSENT AGENDA

IV. Financial Items

- A. Review and Approve Current Claims Totaling \$90,959.99 including EFT Claims
- B. Review and Approve Stonegate Claims Totaling \$2,481.64 including EFT Claims

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- C. Review and Approve August 22, 2018 Regular Meeting and August 29, 2018 Special Meeting Minutes

Mr. Urkoski reviewed the Consent Items with the Board. Upon a motion duly made by Director Yoffe, seconded by Director Curnalia, and upon a vote, unanimously carried, the Board approved the Consent Agenda as presented.

### DISCUSSION AGENDA

#### V. Director's Items

##### A. LPMD Branding – Kevin Reilly

1. Branding Existing Stonegate Signs to Lincoln Park
2. Future Changes or Builds Related to Community Center and Pool Build Out
3. Today's LPMD Composition and Future Outlook

Director Kevin Reilly reviewed the enclosed outline with the Board, highlighting the need to brand specifically for LPMD.

##### B. Scheduling of 2<sup>nd</sup> LPMD / Stonegate Board Mixer

The Board discussed scheduling a second mixer with the SVMD Board in November.

##### C. Confirm Next Regular Meeting Date – October 23, 2018 at 5:30 p.m.

The Board confirmed a quorum for the October Board meeting.

#### VI. Financial Items

##### A. Other

Mr. Urkoski reported that the draft budget will be sent out by October 15<sup>th</sup> and that it will be the topic of focus at the October Board meeting.

#### VII. Maintenance Items

##### A. Front Range Recreation Pool Update

Mr. Schlagel provided an update to the Board, noting that the final days of the season were very busy, and that the pool is now closed. The building will be winterized in the week ahead and an inventory of assets will be conducted as well. This report will be provided to the Board. He also noted that additional repairs should be minimal. Mr. Schlagel further noted that he believes there may still be a small leakage in the pool. The Board directed him to utilize American Leak Detection to troubleshoot the issue.

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### B. BrightView Landscaping Update

#### a. Monthly Maintenance Site Report from BrightView

Ms. Nelson reviewed the report and work orders with the Board.

#### b. Review and Consider Approval of Work Order (s)

1. Bridge Renovations in Main Park and Bed off of Keystone - \$65,946.66

No action taken.

2. Ratify Watering Once a Week for Four Weeks of New Trees at \$900 each occurrence - \$3,600

Upon a motion duly made by Director J. Reilly, seconded by Director Curnalia, and upon a vote, unanimously carried, the Board ratified approval of water at \$3,600.

3. Geolens Data Entry - \$8,000

Upon a motion duly made by Director J. Reilly, seconded by Director Curnalia, and upon a vote, unanimously carried, the Board approved the Geolens data entry at \$8,000.

4. Winter Water – October 2018 through March 2019 - \$10,800

Upon a motion duly made by Director J. Reilly, seconded by Director Curnalia, and upon a vote, unanimously carried, the Board approved winter watering for \$9,000 excluding October which was already on the included ratified agreement sent previously.

#### c. Meritage Parcel Maintenance Proposal - \$7,500

Upon a motion duly made by Director Yoffe, seconded by Director Curnalia, and upon a vote, unanimously carried, the Board approved the Meritage Parcel Maintenance Proposal at \$7,500.

### C. WeatherTrak Update – Ben Coffey

Mr. Coffey from Hydropoint provided a background explanation on the integration of the zones, nozzle types and Weathertrak system. He and Ms. Nelson of BrightView will provide a memo of how the system operates.

### D. Review and Consider Approval of Proposal from Peak Services for Tunnel Painting

No action was taken.

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E. Review and Consider Approval of Game Set Match Proposals:

- a. Rebound Board - \$1,385
- b. Widescreens - \$562.74

No action was taken.

F. Review and Consider Approval of Radiant Lighting Proposal for Gazebo and Tennis Court Panel Timer Control System - \$4,651.23

Upon a motion duly made by Director J. Reilly, seconded by Director Curnalia, and upon a vote, and Director K. Reilly abstaining,, the Board approved Radiant Lighting proposal for miscellaneous electrical work subject to a re-scoping and paring down of tasks reviewed with Director J. Reilly providing specifics of work at a NTE amount of \$3,000.

G. Radiant Lighting Proposal to Replace HID Tennis Court Lights with New LED Retro-Fit-Kits - \$5,017.01

Upon a motion duly made by Director J. Reilly, seconded by Director Curnalia, and upon a vote, and Director K. Reilly abstaining, the Board approved proposal from Radiant Lighting to replace HID tennis court lights with LED retro-fit-kits in the amount of \$5,017.01.

VIII. Engineering Items

A. Review and Discuss Updated Roadway Assessment Recommendations – Gary Dickinson, RG Engineering

Mr. Dickinson walked the Board through the enclosed memo and cost breakout. The Board directed Mr. Dickinson to proceed with coordinating the complete project bid package for publishing at the end of January, beginning of February.

IX. Manager's Items

A. SVMMD Update

No report.

B. Pool Design Process Update

- a. Review and Consider Approval of Norris Design Proposal - \$48,550

No action was taken.

X. Legal Items

A. Other

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There were no legal items for discussion.

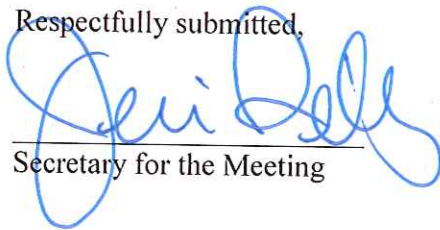
XI. Other Items

No report.

XII. Adjournment

Upon a motion duly made by Director J. Reilly, seconded by Director Curnalia and upon a vote, unanimously carried, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J. Reilly", is written over a horizontal line.

Secretary for the Meeting