

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LINCOLN PARK METROPOLITAN DISTRICT
HELD
JULY 26, 2017

A special meeting of the Board of Directors of the Lincoln Park Metropolitan District was held on Wednesday, July 26, 2017 at 11:00 a.m., at CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Suite 500, Greenwood Village, Colorado.

Attendance

In attendance were Directors:

Mason Mistrot
Patrick Curnalia
Jeni Reilly

Also in attendance were:

Matt Urkoski, Kim Herman; CliftonLarsonAllen LLP
Robin Price; Brightview Landscaping
Marie Marsalisi & Cathy Hamilton; Simmons & Wheeler, P.C.

Call to Order

Director Mistrot called the meeting to order at 11:04 a.m. Upon a motion duly made by Director Mistrot, seconded by Director Curnalia and upon a vote, unanimously carried, the Board approved the Agenda, excused the absences of Director Munn and Director Yoffe and appointed Director Mistrot as acting President for the meeting.

Disclosure
of Potential
Conflicts
of Interest

None.

Public
Comment

None.

CONSENT AGENDA (ITEM IV)

IV. Financial Items

- A. Review and Approve Current Claims Totaling \$167,661.35 Represented by Check Numbers 4869 through 4888 and EFT Claims
- B. Review and Approve June 28, 2017 Special Meeting Minutes

Mr. Urkoski reviewed the consent agenda with the Board. Upon a motion duly made by Director Mistrot, seconded by Director Curnalia, and upon a vote, unanimously carried, the Board approved the Consent Agenda as presented.

RECORD OF PROCEEDINGS

DISCUSSION AGENDA (ITEMS V - XI)

V. Financial Items

A. Review and Approve 2016 Audit

Ms. Hamilton reviewed with the Board and provided a clean opinion.

Upon a motion duly made by Director Mistrot, seconded by Director Curnalia, and upon a vote, unanimously carried, the Board approved the 2016 Audit and for Simmons & Wheeler to file with the audit by the July 31st deadline.

B. Review and Acceptance of June 30, 2017 Financial Statements and Cash Position Report

Ms. Marsalisi reviewed the Financial Statements and Cash Position Report with the Board. Upon a motion duly made by Director Mistrot, seconded by Director Reilly, and upon a vote, unanimously carried, the Board accepted the June 30, 2017 Financial Statements and Cash Position Report.

VI. Maintenance Items

A. Monthly Maintenance Site Report from Brightview

Ms. Price reviewed the site report with the Board. Discussion ensued regarding clock timing on various portions of the irrigation and sprinkler system. Additional discussion ensued regarding the sink hole in the landscaping at Aventerra and Chambers. Mr. Urkoski will follow up with SVMD and Douglas County.

B. Review and Consider Approval of Work Order(s)

1. Removal of Dead/Declining Trees - \$4,088

Following discussion, the Board decided to only approve \$2,368 for removal of trees, and a NTE amount of \$3,000 for removal of all tree stumps throughout the District. Ms. Price will provide new work orders to reflect the revision.

Upon a motion duly made by Director Reilly, seconded by Director Mistrot and upon a vote, unanimously carried, the Board approved the revision of the work order in the amount of \$5,368.

2. North Centre Circle on Keystone – Addition of Sod - \$957.90

After discussion, the Board directed Ms. Price to revise the work order to a NTE amount of \$300 for re-seeding only.

RECORD OF PROCEEDINGS

Upon a motion duly made by Director Reilly, seconded by Director Mistrot, and upon a vote, unanimously carried, the Board approved the revised work order in the amount of \$300 for re-seeding.

C. Pool Management and Maintenance Update

Mr. Urkoski reported working with Legal Counsel and Mr. Mundy to confirm the 2017 pool management and maintenance contract is fully executed. Ms. Herman stated she will follow up with Mr. Mundy to determine why MPM Recreation was not in attendance at the meeting.

Director Reilly requested management review the pool security system to determine if any updates are need. Ms. Herman reported she has contacted CenturyLink to upgrade the modem and will contact a security company to determine the status of the system and any upgrades they would recommend.

VII. Manager's Items

A. SVMD Update

Mr. Urkoski reported the CORA request has been completed and Stonegate would be issuing a refund to Lincoln Park Metropolitan District. He would provide an update on the amount at the next Board meeting.

B. Update on Meritage Landscaping

Mr. Urkoski stated he and Ms. Herman continue to work with Meritage Homes on the landscaping around the new development to the north and south of Aventerra Parkway. He reported Meritage homes has the draft agreement from Ms. Seaver, however he had not received their comments.

C. Review and Discuss Draft Park and Recreation Policy

Mr. Urkoski reviewed the draft policy with the Board. The Board approved the policy subject to clarifications and revisions on the following sections: 2.6, 2.22, 2.17, 3.2.1, 3.2.2. Mr. Urkoski will work with legal counsel to finalize the entirety of policy and associated forms, and utilization and enforcement of same will commence upon obtaining signature on the revised form.

D. Roads Project Update

Mr. Urkoski stated the road repair project is progressing and is scheduled to begin in the beginning of August as all permits have been finalized.

E. Update on Lighting Repairs

RECORD OF PROCEEDINGS

Ms. Herman provided an update on lighting repairs, noting she is still working with the contractor to determine the electrical line that runs to the tunnels. Mr. Urkoski stated all other lights should be operational.

F. Update on Replacement Signs of “Don’t Drink the Water”

Ms. Herman stated she and Ms. Price had replaced many of the signs but had found twelve additional signs. She noted the additional signs had been ordered and would be replaced.

G. Update on Tennis Courts

Director Reilly thanked Ms. Herman and Ms. Price for ordering and installing the tennis court benches, noting they look great on the courts. Ms. Herman stated she is working with Game-Set-Match to replace the score keeper flags and west court net and center-strap.

H. Discuss Doggie Stations Around Irrigation Pond Entrances

The Board discussed potentially adding doggie waste stations around the effluent pond. No action was taken.

I. Other

The Board discussed the IREA Easement presented. Upon a motion duly made by Director Reilly, seconded by Director Curnalia, and upon a vote, unanimously carried, the Board approved the IREA Easement.

VIII. Legal Items

There were no Legal Items for discussion.

IX. Director’s Items

A. Confirm Next Special Meeting Date – August 23, 2017 at 11:00 a.m. at CliftonLarsonAllen LLP

The Board confirmed a quorum was available for the next Board meeting and requested to continuing meeting at the CliftonLarsonAllen offices.

X. Other Items

There were no Other Items for discussion.

RECORD OF PROCEEDINGS

XI. Adjournment

Upon a motion duly made by Director Reilly seconded by Director Mistrot, and upon a vote, unanimously carried, the meeting was adjourned at 1:02 p.m.

Respectfully submitted,



Secretary for the Meeting