

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LINCOLN PARK METROPOLITAN DISTRICT
HELD
MAY 24, 2017

A special meeting of the Board of Directors of the Lincoln Park Metropolitan District was held on Wednesday, May 24, 2017 at 11:00 a.m., at CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Suite 500, Greenwood Village, Colorado.

Attendance

In attendance were Directors:

Mason Mistrot
Patrick Curnalia
Arik Yoffe
Jeni Reilly

Also in attendance were:

Matt Urkoski, Kim Herman & Sandy Brandenburger; CliftonLarsonAllen LLP
Robin Price; Brightview Landscaping
Alan Matlotsz; George K. Baum

Call to Order

Director Yoffe called the meeting to order at 4:09 p.m. Upon a motion duly made by Director Reilly, seconded by Director Yoffe and upon a vote, unanimously carried, the Board approved the Agenda, excused the absence of Director Munn and appointed Director Yoffe as acting President for the meeting.

Disclosure
of Potential
Conflicts
of Interest

None.

Public
Comment

None.

CONSENT AGENDA (ITEM IV)

IV. Financial Items

- A. Ratify May 2017 Claims Totaling \$7,500 Represented by Check Number 4837
- B. Review and Approve Current Claims Totaling \$100,609.65 Represented by Check Numbers 4838 through 4850 and EFT Claims
- C. Review and Accept the March 31, 2017 Financial Statements and May Cash Position Report

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D. Review and Approve April 26, 2017 Regular Meeting Minutes

Upon a motion duly made by Director Reilly, seconded by Director Curnalia, and upon a vote, unanimously carried, the Board approved the Consent Agenda as presented.

DISCUSSION AGENDA (ITEMS V - XI)

V. Financial Items

None.

VI. Update and Discussion Bond Refunding – Alan Matlosz, G.K. Baum

Mr. Matlosz reviewed and summarized the provided information with the Board.

Mr. Matlosz agreed to a 10% fee reduction in George K. Baum's fees.

Upon a motion duly made by Director Reilly, seconded by Director Yoffe, and upon a vote, unanimously carried, the Board authorized Mr. Matlosz to proceed with moving forward with preparation of documents for bond refunding for the district.

Upon a motion duly made by Director Reilly, seconded by Director Mistrot, and upon a vote, unanimously carried, the Board authorized Mr. Matlosz to work with Ms. Seaver to obtain and prepare an engagement letter for Don Beeber as Bond Counsel.

VII. Maintenance Items

A. Monthly Maintenance Site Report from Brightview

Ms. Price reviewed the site report with the Board and reviewed the pictures provided of several areas that needed repair.

B. Ratify Approval of Work Order for Labor and Clean Up of Broken Branches from Snow Storm - \$1,068.89

Upon a motion duly made by Director Reilly, seconded by Director Mistrot, and upon a vote, unanimously carried, the Board ratified the work order for labor and clean up of broken branches from snow storm in the amount of \$1,068.89.

C. Review and Consider Approval of Work Order(s)

1. Tree Replacements - \$3,158.50

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After discussion, the Board directed Ms. Price to revise the work order to reflect the new cost of tree replacements to \$3,158.50. She will forward to Mr. Urkoski for signature.

Upon a motion duly made by Director Yoffe, seconded by Director Mistrot, and upon a vote, unanimously carried, the Board approved the work order for tree replacements in the amount of \$3,158.50.

2. Tree Deadwood & Removal - \$5,095.73

After discussion, the Board directed Ms. Price to prepare a revised work order to reflect the new cost of tree deadwood and removal to \$5,095.73. She will forward to Mr. Urkoski for signature.

Upon a motion duly made by Director Reilly, seconded by Director Curnalia, and upon a vote, unanimously carried, the Board approved the work order for tree deadwood and removal in the amount of \$5,095.73.

3. Sod Repair/Seeding - \$5,458.66

Upon a motion duly made by Director Reilly, seconded by Director Mistrot, and upon a vote, unanimously carried, the Board approved the work order for sod repair/seeding in the amount of \$5,458.66.

D. Pool Management and Maintenance Update

Mr. Urkoski provided an update to the Board.

VIII. Manager's Items

A. SVMD Update

No report.

B. Discuss Meeting Frequency and Location

The consensus of the Board was to move the monthly meetings to CLA and change the meeting times to 11:00 a.m. with the exception of the budget hearing in the fall. In the meantime, each meeting will be considered a special meeting until the budget hearing. Mr. Urkoski's office will email a new appointment for the June meeting location and time.

Upon a motion duly made by Director Mistrot, seconded by Director Yoffe, and upon a vote, unanimously carried, the Board approved conducting future meetings at CLA at 11:00 a.m. except for the budget hearing meeting that will be conducted either in November or December.

C. Discussion of GIS and Mapping

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Mr. Urkoski provided the benefits of using the GIS and Mapping with Geolens to the Board. The Board's consensus was this would be beneficial to the District, and plan to revisit and potentially budget for this expenditure in 2018.

D. Update on Meritage Landscaping

Mr. Urkoski reported that he has been working with legal counsel on drafting a policy for Meritage's consideration of repairs of damage necessary due to construction in filings 22 and 4.

E. Park and Recreation Reservations Policy

Mr. Urkoski distributed copies of a sample policy for Board review and discussion. He will work with legal counsel on drafting a policy for review and consideration at the June meeting.

F. Discuss Board of Directors Positions

Mr. Urkoski reported that he will discuss with Director Munn his continued service on the board, and will report back with an update at the next board meeting.

G. Roads Project Update

Upon a motion duly made by Director Reilly, seconded by Director Mistrot, and upon a vote, unanimously carried, the Board approved an additional not-to-exceed amount of \$6,084.88, inclusive of \$5,084.88 for costs associated with the payment and performance bond required by Colorado law, and inclusive of up to \$1,000 for materials testing costs, bringing the total Terracare contract not-to-exceed amount to \$209,479.88.

H. Other

None.

IX. Legal Items

A. SVMD CORA Request Update

Mr. Urkoski stated this would be provided at the June meeting.

X. Director's Items

A. Update on Lighting Repair in Keystone Park Tunnels

Ms. Herman stated a proposal is being prepared to handle the lighting repair.

B. Update on Replacement Signs of "Don't Drink the Water"

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Ms. Herman noted a total of four signs have been ordered and will be installed.

C. Confirm Next Regular Meeting Date – June 28, 2017 at 11:00 a.m. at CliftonLarsonAllen LLP

The Board confirmed a quorum was available for the next Board meeting.

D. Other – Director Items

Director Reilly stated she searched tennis court benches and found some that were approximately \$350 each.

Upon a motion duly made by Director Reilly, seconded by Director Mistrot, and upon a vote, unanimously carried, the Board approved the purchase of new benches for the tennis courts in a NTE amount of \$1,500.

The timer on the tennis court locks were also discussed and need to be replaced. Ms. Herman will follow up with a local lock company to determine costs, and will report back at the June meeting.

XI. Other Items

There were no other items for discussion.

XII. Adjournment

Upon a motion duly made by Director Mistrot seconded by Director Yoffe, and upon a vote, unanimously carried, the meeting was adjourned at 12:30 p.m.

Respectfully submitted,

Mara D. Mistrot
Secretary for the Meeting